

School of Art, Design & Media (NTU)

Late internship application
Updated 8 February 2021

Students: If this is for credited internship, please bring company into the internship programme as a self-source option upon successful placement. If this is for self-enrichment, the school **will not** intervene and the agreement will be strictly between you and the organization. Please read carefully before committing.

Name of company:

Participate in Design

Estimated number of employees:

5

Internship / Freelance work title:

Associate (Design) Intern

About the company and no. of intern(s):

1 intern needed

Participate in Design (P!D) is a registered non-profit design, planning and educational organisation that helps neighbourhoods and public institutions in Singapore design community-owned spaces and solutions. We design with people, and not just for people.

We research, test and develop socially just and inclusive methods of design that are appropriate for our local neighbourhoods, while promoting the integration of participatory design in design education and practice.

Relevant website and links:

<http://participateindesign.org>

Internship job scope and responsibilities description:

- Designing project collaterals, branding materials and product packaging, including both print and website
- Assisting in the writing and editing of information materials and report
- Conducting of participatory events and activities (e.g. Community Pop-Up Events, Design Workshops, Prototyping)
- Developing ideas and proposals with the team
- Managing and liaising with volunteers and participants

Pre-requisite from candidate (if any):

- Core design skills and proficiency in Adobe Suite
- A high level of initiative, a positive attitude and an interest in participatory or community driven design
- Enjoys talking to and meeting new people
- Able to work during weekends and evenings, on selected occasions
- Good verbal and written command of the English language, as well as the ability to converse fluently in mother tongue (Mandarin, Malay or Tamil) and / or dialect

Estimated time frame/period

10th May – 17th July 2021

Allowances

\$800 a month

Reporting instructions

To be discussed during the interview

Working equipment / softwares

Student will be required to use his / her own laptop. Adobe Suite software will be provided.

Contact person / email to respond to

Amira Komari
amira@participateindesign.org

Other instructions / comments for applicants

Kindly send over your CV, a short write-up (max. 200 words, highlighting your interest in participatory design, any participatory design experiences that you may have had and examples of participatory design that have particularly inspired you and why) and a portfolio of your work.