

# Medical Library Survival Guide

## 10 Tips for Faculty and Research Staff

### Resources

#### 1. Books & Multimedia

Use our Library Catalogue at <https://opac.ntu.edu.sg/> to find books and audio-visual materials on medicine and locate them either at Level 2 (Novena) or Level 4 (Lee Wee Nam Library, NTU).

#### 2. E-books

We have a collection of online books which you can access anytime & anywhere. For details, refer to <http://blogs.ntu.edu.sg/library-resources/medicine/accessing-resources/e-books/> .

#### 3. Journals, Databases, Dissertations & Theses

Access thousands of articles and journals through OneSearch or our NTU Library Subscribed E-journals A-to-Z list: <http://www.ntu.edu.sg/library/collections/Pages/EJournals.aspx> . Browse medical databases such as PubMed, MEDLINE (Ovid), EMBASE (Ovid), BioMed Central and ClinicalKey. For more databases, go to our NTU Library Subscribed Databases Subjects list, Medicine: [http://venus.wis.ntu.edu.sg/lib\\_databases/](http://venus.wis.ntu.edu.sg/lib_databases/)

### Access & Tools

#### 4. Library tools and remote access to online resources

Speed up your online search using the following: OneSearch, NTU Library Toolbar, Full-text@NTU Library. For more information, refer to <http://blogs.ntu.edu.sg/library-resources/medicine/gettingstarted/library-tools/>  
Use your NTU network account & password to log-in to all online resources, printing and renewal.

#### 5. Bibliographic management

Manage, store and organize your references and citations with EndNote.

For details, refer to: <http://blogs.ntu.edu.sg/library-resources/medicine/gettingstarted/library-tools/>

### Services

#### 6. Teaching, Research and Publishing Support

We provide training on information literacy and research skills and can advise on print and e-resources specific to your course or research interests. We can help recommend search strategies to answer your queries and determine your citation counts, H-index and impact factors for journal selections. For more info, contact us at 6592 1990 or [medlib@ntu.edu.sg](mailto:medlib@ntu.edu.sg)

#### 7. Deposit, store and preserve your publications in DR-NTU (Digital Repository- Nanyang Technological University)

Go to <http://dr.ntu.edu.sg/> to search the repository, look up submission information and categories of publications.

#### 8. Interlibrary Loan & Document Delivery

Need materials from local/ overseas libraries that are not found in ours? Refer to:

<https://blogs.ntu.edu.sg/library-resources/medicine/library-services/faculty/>

#### 9. Book and AV Paging Service

All teaching staff including adjunct, visiting and part-time staff, may request for books and AV titles that are available to be delivered to and from subject libraries via the paging service. Details at <https://blogs.ntu.edu.sg/library-resources/medicine/library-services/faculty/>


#### 10. Loan, Return, Renew, Hold


Borrow library materials at the self-check machine and return them at the book drop. Renew and place hold on a book online using your NTU network account.


### Contact


 Open 24/7 to LKCMedicine staff & students

 Counter services: Mon-Fri, 8.30 am- 7.30 pm

 **In case of emergency:**  
LKCMed Emergency Helpline: 6592 3839

 [medlib@ntu.edu.sg](mailto:medlib@ntu.edu.sg)

 Medical Library (Novena): 6592 1990

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